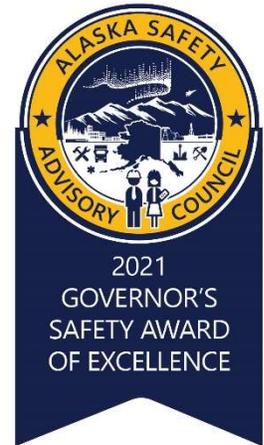# GOVERNOR'S SAFETY AWARD OF EXCELLENCE

The Governor's Safety Award of Excellence is presented to organizations demonstrating distinction in the following: safety and health of their personnel, the environment, assets and reputation that demonstrates and promotes superior corporate citizenship. Large and small organizations that have excelled in safety and health in 2021 are encouraged to apply. A group may be defined as a company, corporation, government entity, non-profit, or other entity.

Application Process

The Governors Safety and Health Awards Committee must receive your completed and signed application for the 2021 award year by 5 PM Alaskan Standard time, Friday, April 8th, 2022. The award application process consists of meeting the requirements as described in the eligibility criteria and submitting the completed application.

The application will be accepted via email. The completed application forms should be emailed as a pdf file to AKawardscommittee@gmail.com. If you do not get a response within two business days, please contact AKawardscommittee@gmail.com *or call Chris Warner* 907-339-6420 to ensure that the application was received.

Governor's Safety Award of Excellence

Eligibility Criteria

To be eligible for this award, organizations must meet the criteria in this section. The highest ranking officer of the applicant organization is required to certify eligibility on behalf of the organization. **Organizations must have three years of data to be qualify for this award.** Companies that perform work regulated by someone other than the department of Alaska Occupational Safety and Health (AKOSH) are encouraged to apply. These may include oversight by those such as MSHA, DOT, US Coast Guard, etc. Organizations applying for an award, must provide all the relevant information requested in the application.

Documentation

Except as described above for entities not governed by 29 CFR 1904, *Recordkeeping;* applications must include the 2019, 2020, and 2021 OSHA Form 300 Log of Work-Related Injuries and Illnesses **AND** OSHA's Form 300A Summary of Work-Related Injuries and Illnesses. Organizations should obscure all personal information from Form 300 and any submitted injury/illness information included in this application. If they do not possess OSH Logs, they must provide the equivalent injury/illness information as described above.

Violations

Any group submitting a nomination with serious, willful or repeat violations issued by a State or federal regulatory agency are not eligible for an award in the year the violation was issued or in the year in which there are outstanding violations. This will be verified by AKOSH.

Corporate Citizenship

The State of Alaska will review the application and ensure the submitting organization is a good corporate citizen in regards to the environment, legal, and labor activities.

Work description

Applicants must provide a short description of the work they perform.

NAICS codes

Organizations must provide their NAICS code. Organizations must have a 10% or more Total Recordable Incident Rate (TRIR) below their NAICS classification and are eligible for the award when the TRIR is 10% or greater below the published rate for the last three years. The TRIR data is measured against the most recent published BLS data (currently 2020).

Continued excellence and/or continuous improvement

The application must show three years of excellence in maintaining and/or improving the safety and health of their personnel, the environment, their assets and the organization's reputation.
Results may be measured as a reduction in frequency and severity (reduction in lost workday injuries or days, reduced number of recordable injuries, reduction in workers compensation claim costs, reduced environmental impacts, etc…).

Safety, Risk and Environment

Applicants must discuss how their safety and or risk programs have enabled them to be successful and continually improve. Short examples of the program referenced must be submitted with the application (eg…Hazard Identification, Job Hazard Analysis, behavior based safety, Training Program etc).
Applicants should provide evidence by at least one example of reduced risk to the employee and/or environment through risk reduction techniques such as prevention through design, engineering out a

Governor's Safety Award of Excellence

hazard, use of administrative controls , and the use of PPE.

Completed applications must be received no later than April 8th, 2022 @ 5:00pm. *Please send completed applications to:* AKawardscommittee@gmail.com *or call Chris Warner* 907-339-6420 *for more information.*

NOTE: If additional information or clarification is needed by the award committee, the applicant will be notified by April 11th and will have until April 14th, 2022 at 5:00pm to submit those clarifications or documents. The applicant will be disqualified if any of the data proves incorrect or the applicant unresponsive.

Governor's Safety Award of Excellence Application

Date of Submission of Application_____

Name of Company/Agency Division/Operating Unit:	
NAICS Code:	
Company Name: (as it would appear on the award)	
Company Mailing Address:	
Company Physical Address:	
Company Phone Number:	
Application Individual:	
Applicant Mailing Address:	
Applicant City, State, Zip:	
Applicant Phone Number:	
Applicant Email:	
Affiliation to Application organization:	
Is this a division/department of a larger organization?	☐ yes ☐ no
Group size (number of employees):	☐ 1 – 50 ☐ 51 – 300 ☐ 300+
Small Company/Organization - Eligibility for consideration for the award as a small company requires that a company performs less than 10,000 man hours of work annually, which can equate to 5 full time employees.	☐
Does the organization utilize contractors	☐ yes ☐ no
If contractors are used, are their hours and injuries tracked on the applying company OSH logs? If no, how are the contractor incidents tracked.	☐ yes ☐ no If answer is no, explain how contractor incidents are tracked.
Note: Applicant must submit OSH logs or incident tracking information for their organization without contractor hours.	
Does the applying organization track environmental incidents on their property or their contractors?	☐ yes ☐ no If answer is no, explain how incidents are tracked.

Governor's Safety Award of Excellence

Work Description/scope:

Continued excellence and/or continuous improvement

I.   Safety Performance, Injury/Illness Metrics

Injury and Illness Metrics Table

Year	2019	2020	2021
Total Work Hours			
Average Number of Employees			
Number of Recordable Injury & Illness Cases			
Number of Days Away/ Restricted/Transfer Cases			
Total Recordable Incident Rate (TRIR)			
Number of Days Away/ Restricted/Transfer Rate			
Severity Rate			
EMR			
NAICS Rate from BLS			
% Above or Below NAICS			
Environmental incidents			

II.   Injury/Environmental Investigation and Corrective Action

If your organization experienced injuries or environmental incidents, be prepared to provide additional information on the injuries that summarize the type, quantity and severity by year. This includes providing the identified causal factors and the mitigations and corrective actions that were put in place to mitigate future occurrences. (500 words or less)

Date Occurred	Type of Injury/ Incident	Severity	Causes	Corrective Action

III.   Safety Improvement Discussion

Briefly describe how your organization demonstrated excellence during all three years. Specifically identify what programs or processes made you successful. Results may be measured as a reduction in frequency and severity (reduction in lost workday injuries or days, reduced number of recordable injuries, reduction in workers compensation claim costs, etc…). (500 words or less)

IV.   Pandemic Response

Describe any unique or specific measures your organization put in place to address the COVID-19 pandemic and employee safety, aside from mask usage, social distancing, and working remotely.

V.   Professional Development

Explain how your organization encourages those employees responsible for health and safety guidance to pursue professional development and increase their skills and knowledge.

(Examples can Include: encouraging and allowing participation (during company time) In volunteerism for health and safety related organizations, supporting attendance at conferences (remote or In person) that grant CEUs, encouraging and reimbursing for nationally accredited credentials such as issued by BCSP or other originations, or participation In nationally recognized H&S organizations such as ASSP or ABIH, etc.)

VI.   Management Commitment

Describe how management provides visible leadership in implementing the safety, environmental and health programs. Describe how these programs fit into the overall organization. (500 words or less)

VII.   Employee Commitment

Describe at least three ways employees are involved in the safety and health process. (500 words or less)

VIII.   Safety Professional/Department Commitment

Describe how your safety professional or department provides visible leadership in managing the organization's safety programs. Describe how the safety department reports to management on new safety initiatives and emerging issues.

IX.   Health Safety and Environmental programs/Methods of Risk control

Describe how the health, safety, environmental and risk programs have enabled success and continuous improvement. Describe at least one example of reduced risk to the employee and/or the environment through risk reduction techniques such as engineering out a hazard. (500 words or less)

X.   Health, Safety and Environmental Focus

Describe the organizations health, safety and environmental focuses for 2020. (500 words or less)

Completed applications must be received no later than February 25th, 2022 @ 5:00pm. Please send completed applications to: AKawardscommittee@gmail.com or call Chris Warner 907-339-6420 for more information.

The information provided in this nomination is correct to the best of my knowledge.

_____   _____

Print Name and Sign   Date

Persons submitting and signing the nomination attest that all material submitted is correct to the best of their knowledge. The highest-ranking officer of the organization submitted must also sign submissions.

Definitions

This table describes how to calculate numbers required in the application.

If the organization does not track their rates and is not required to do so per OSHA regulations, (usually due to size or industry code), they should submit actual numbers of incidents per manhours.

Number of Recordable Injury & Illness Cases	List the total number of recordable cases that occurred in that year.
Number of Days Away/Restricted/Transfer Cases (DART)	List the total number of DART cases that occurred in that year.
TRIR	Calculate your TRIR which is done by (Total Recordable Injuries and Illnesses Cases) x 200,000/Total hours worked
DART Rate (Days Away/Restricted/Transfer Cases Rate) x 200,000 Total hours worked	Calculate your DART rate which is done by (Total DART Cases) x 200,000/Total hours worked
Severity Rate	Calculate your Severity rate which is done by (Total Lost Work and Work Transfer days) x 200,000/Total hours worked
EMR	Experience Modification Rate – provided by your insurance provider
BLS national average = [(Site rate – BLS rate)] x 100	BLS rates are located at the Bureau of Labor and Statistics web site: https://www.bls.gov/iif/
BLS rate: Insert the TRIR and DART rate for your industry from the BLS's Table of Incidence Rates of Nonfatal Occupational Injuries and Illnesses by Industry, can be found at Table 1: https://www.bls.gov/iif/	Reference materials: Table 1. Incidence rates of nonfatal occupational injuries and illnesses by case type and ownership, selected industries, 2018