



## Governor's Safety Award of Excellence Application checklist

The **Governor's Safety Award of Excellence** is presented to organizations demonstrating distinction in safety and health of their personnel, the environment, assets and reputation that demonstrate and promote superior corporate citizenship. Large and small organizations that have excelled in safety and health are encouraged to apply.

A group may be defined as a company, corporation, government entity, non-profit, or other entity. Groups may submit nominations for smaller business units such as an operating unit, a division, a regional office, a department, etc., or on an organization-wide basis.

### Eligibility Criteria

- The highest-ranking officer of the applicant organization is required to certify eligibility on behalf of the organization.
- **Organizations must have three years of data to qualify for this award.**
- Organizations applying for an award must provide all the relevant information requested in the application.

Companies that perform work regulated by someone other than the department of Alaska Occupational Safety and Health (AKOSH) are encouraged to apply. These may include oversight by those such as MSHA, DOT, US Coast Guard, etc.

### Documentation

Except as described above for entities not governed by 29 CFR 1904, Recordkeeping; applications must include 2021, 2022, and 2023 OSHA Form 300 Log of Work-Related Injuries and Illnesses and OSHA's Form 300A Summary of Work-Related Injuries and Illnesses.

Organizations should obscure all personal information from Form 300 and any submitted injury/illness information included in this application. If they do not possess OSH Logs, they must provide the equivalent injury/illness information as described above.

### Violations

Any group submitting a nomination with final or pending serious, willful, or repeat violations issued by a State or federal regulatory agency is not eligible for an award in the year the violation was issued or in the year in which there are outstanding violations. This will be verified by AKOSH.

### Corporate Citizenship

The State of Alaska will review the application and ensure the submitting organization is a good corporate citizen regarding their environmental, legal, and labor activities.

### Work Description

Applicants must provide a short description of the work they perform.

### NAICS Codes

Organizations must have a Total Recordable Incident Rate (TRIR) no greater than 90% of their NAICS

classification and are eligible for the award when the TRIR is no greater than 90% of the published rate for the last three years.

### **Continued Excellence and/or Continuous Improvement**

The application must show three years of excellence in maintaining and/or improving the safety and health of their personnel, the environment, their assets, and the organization's reputation.

Results may be measured as a reduction in frequency and severity (reduction in lost workday injuries or days, reduced number of recordable injuries, reduction in workers' compensation claim costs, reduced environmental impacts, etc...).

### **Safety, Risk, and Environment**

Applicants must discuss how their safety and/or risk programs have enabled them to be successful and continually improve. Short examples of the program referenced must be submitted with the application (ie: Hazard Identification, Job Hazard Analysis, behavior-based safety, Training Program, etc).

Applicants should provide evidence by at least one example of reduced risk to the employee and/or environment through risk reduction techniques such as through design, engineering out a hazard, use of administrative controls or the use of PPE.

### **Required**

- Organizational Information including NAICS code
- OSH logs or incident tracking information for their organization without contractor hours.
- Description of scope of work
- Safety Performance, Injury/Illness Metrics for 2021, 2022, and 2023
- If your organization experienced injuries or environmental incidents, be prepared to provide additional information including:
  - Type
  - Quantity
  - Severity
  - Causal factors
  - Mitigations & corrective actions
- Description of how your organization demonstrated excellence during all three years, specifically identify what programs or processes made you successful.
- Description of how your organization encourages those employees responsible for health and safety guidance to pursue professional development and increase their skills and knowledge.
- Description of how management provides visible leadership in implementing the safety, environmental and health programs.
- Description of at least three ways employees are involved in the safety and health process.
- Description of how your safety professional or department provides visible leadership in managing the organization's safety programs and how the safety department reports to management on new safety initiatives and emerging issues.
- Description of how the health, safety, environmental and risk programs have enabled success and continuous

improvement. Include an example.

Description of the organization's health, safety and environmental focuses.

**Optional**

Organization logo (jpg or png)