



## Governor's Special Achievement Award Application checklist

The **Governor's Special Achievement Award** is presented for special outstanding achievements in the field of health, safety and environment or a lifesaving action. In order to qualify for this award, there must be a significant and measurable impact on the community, or there must be documented contributions/enhancements in the field of HSE.

This award may be presented for lifesaving actions. If so, it may require a third party's statement. To be eligible for the various awards, specific eligibility criteria must be met as described in the application document. The highest ranking officer/manager of the applicant company is required to certify the eligibility of the company to receive the award.

If the information certified in the application proves to be incorrect, the company will be disqualified from receiving the award.

Previous award-winning recipients cannot be recognized for the same achievement for multiple years. The intent of this award is a one-time recognition for the nominee's special achievement.

**NOTE:** If additional information or clarification is needed by the award committee, the applicant will be notified. The applicant will be disqualified if any of the data proves incorrect or the applicant is unresponsive.

### Required

- Nominee's contact information
- Description of the achievement
- Description of the impact of the achievement
- Description of why the nominee should receive the award for outstanding achievements or lifesaving efforts.
- Three (3) recommenders
- Three (3) recommendation letters